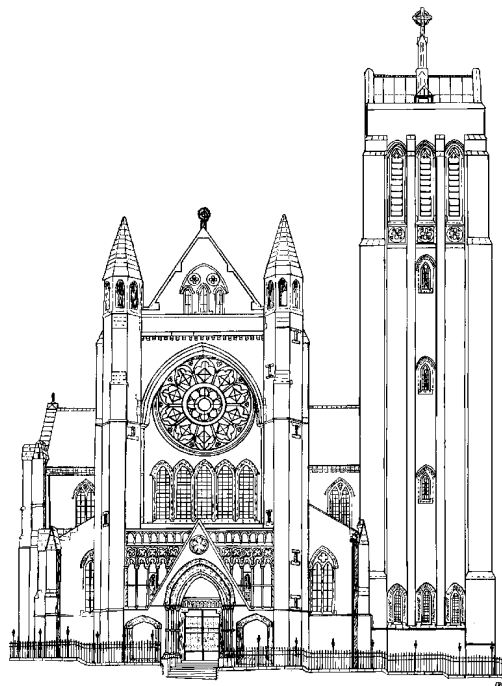


**Parochial Church Council
of the Ecclesiastical Parish of
St Alban and St Patrick
Highgate, Birmingham B12 0YH**

Registered Charity Number 1169941



***ANNUAL REPORT & STATEMENT
OF FINANCIAL ACTIVITIES***

**For the Year Ended
31st December 2020**

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Annual Report for 2020 of the Parochial Church Council of the Ecclesiastical Parish of St. Alban & St. Patrick, Registered Charity Number 1169941

Introduction – Responsibilities of the PCC

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent (vicar) in promoting the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish of St. Alban and St. Patrick. Highgate, Birmingham. The parish boundary runs clockwise from the junction of Alcester Street and High Street Deritend along High Street Bordesley, Camp Hill, Old Camp Hill, Stratford Place, Highgate Middleway, Belgrave Middleway, Sherlock Street, Macdonald Street, Rea Street South, Moseley Street and Alcester Street back to High Street Deritend.

The PCC is also responsible for proper maintenance of the Parish Church of St. Alban the Martyr, a Grade II* listed building (ID 1290539) situated on the corner of Conybere Street and Stanhope Street, and of the adjoining St. Patrick's Room church hall.

The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, the Church Representation Rules in Schedule 3 to the Synodical Government Measure 1969 as amended and the Charity Commission's guidance on public benefit for charities for the advancement of religion.

Membership of the PCC

Membership of the PCC may be *ex officio*, through election by the Annual Parochial Church Meeting (APCM) or through co-option by the PCC.

The incumbent or priest-in-charge is a member and chairman *ex officio*. Other clergy, lay workers or readers licensed to the parish would also be members *ex officio*; but there were none in 2020.

Two churchwardens, who are elected annually at the Vestry Meeting that precedes the APCM but serve from the Archdeacon's Visitation (usually held in May but held online on 2nd December in 2020 due to Covid-19 restrictions), are *ex officio* members of the PCC.

Deanery Synod members, elected every third year at the APCM to serve for three years, are *ex officio* members of the PCC. Any lay members of Diocesan General Synod on the Electoral Roll of the parish would also be *ex officio* PCC members of the PCC.

By a resolution of the 2013 APCM, up to three PCC members are elected each year to serve for three years. This is the default number under the Church Representation Rules for an electoral roll between 51 and 100. The roll was 46 at the 2020 APCM, for which the default number is two.

As well as these elected lay members, a PCC with six or nine elected members is entitled to co-opt up to two members to serve until the next APCM.

The Vestry and APCM for 2020 were held online on Sunday 25th October, due to Covid-19 restrictions.

Members serving on the PCC at any time from 1st January 2020 until the date of this report:

Members serving ex officio:

Incumbent: Fr Dr Gerald Sykes

Churchwardens (both re-elected at 2020 meeting):

Fay Wilson

Christopher Smith

Deanery Synod members

Elected at 2017 APCM to serve until 2020 APCM:

Amanda Cadman

Andrew Harvey

Stephen Wycherley

Elected at 2020 APCM to serve until 2023 APCM:

Amanda Cadman

Andrew Harvey

Directly elected members:

Elected at 2017 APCM to serve to 2020 APCM:

Leona Bramble

Edward Fellows

Peter Marsh

Elected at 2018 APCM to serve to 2021 APCM:

Maureen Fellows

Elizabeth Wycherley

Dianne Wainwright

Elected at 2019 APCM to serve to 2022 APCM:

Rachel Smith

Stephen Wycherley

(There was no third candidate for office.)

Elected at 2020 APCM to serve to 2023 APCM:

Edward Fellows

Peter Marsh

(There was no third candidate for office.)

Co-opted members: None

Attending, but not members:

Former churchwardens Dennis Clark and Mary Goodman (died 1st February 2021) were also invited to attend and speak at meetings of the PCC but were not members with the duties and voting rights of charitable trustees.

Officers 1st January 2020 to the date of this report:

Chair: Fr Dr Gerald Sykes

Deputy Chair: Edward Fellows

Secretary: Andrew Harvey

Electoral Roll Officer: Rachel Smith

Treasurer: Christopher Smith

Parish Safeguarding Officer: Fay Wilson

Children's Advocate: Peter Marsh

Vulnerable Adults' Advocate: Dianne Wainwright

DBS Administrator/Identity Verifier: Rachel Smith

Covid-19

The Covid-19 pandemic had profound effects on the life of parish in 2020. The Church was closed for public worship from the 18th of March to the 20th of July, when it reopened only for a socially distanced, Sunday Mass. The Vestry Meeting and APCM were delayed from the usual date just after Easter to October, and the terms of office of the PCC members and churchwardens prolonged. *The Church was again closed from the 17th of January 2021 to the 25th of February due to Covid-19 and the Vestry Meeting and APCM were again postponed to June.*

PCC Meetings

Due to Covid-19 restrictions, the PCC held only three meetings during 2020, numbered 486 to 488. After normal meetings in February and March there were no further meetings until a meeting in December held online over Zoom (a few members of the PCC were unable to take part in this online meeting). In the interim the Standing Committee conducted essential PCC business by e-mail. *The PCC met over Zoom on the 13th of January 2021 to pass a formal resolution to suspend Church services.*

PCC Committees:

Standing Committee

The PCC is required to have a standing committee of at least five members. This committee can transact PCC business between full meetings, subject to directions from the PCC. The members in 2020 and until the date of this report were: Fr Gerry Sykes, Fay Wilson, Christopher Smith, Andrew Harvey, and Edward Fellows.

Restoration and Maintenance Task Group

This Task Group had a remit to supervise the work of restoration and maintenance of the church building, apply for grants for restoration of the church, plan for regular maintenance and apply for diocesan faculties as necessary for the work. The members in 2020 were: Christopher Smith (Chair), Fay Wilson, Stephen Wycherley, Edward Fellows and Fr Gerry Sykes. It did not meet during 2020.

Children and Young People Committee

This group addresses issues to do with the Family Multimedia Mass and appropriate participation of the children in the liturgy. Chaired by Fay Wilson, participants included Leona Bramble, Peter Marsh, Amanda Cadman, local parent Negash Mebrahtu and Fr Gerry Sykes. It did not meet during 2020.

Music Development Committee

Consisting of the Vicar, Churchwardens, Honorary Assistant Organist John Jenkin and Choir Member Edward Fellows, this committee is considering the job description and funding for a post to replace that of the Director of Music who resigned in June 2019. This committee met in January and February 2020.

Liturgical Advisory Committee

Consisting of the Vicar, Churchwardens, Edward Fellows, Dennis Clark this committee met once in February 2020 to plan services for Lent.

Other Parochial Bodies:

Although not committees formally appointed by the PCC, the following include members of the PCC and deliver reports to the PCC when appropriate.

Church Printing Unit

Operated by Edward and Maureen Fellows the Printing Unit (also known as the Litho Unit, from its former use of offset lithography) prints our parish magazine and other items for the PCC. It also prints magazines for four other churches and a quarterly magazine for an amateur radio society. During 2020, the Unit contributed £2,000 to the General Fund from the profits of its external work despite printing less copies of magazines due to Covid-19.

Friends of St. Alban's and St. Patrick's

At the end of 2020, the Friends had 48 members with various connections to the parish; 16 were members of the congregation on the electoral roll. In 2020 the Friends held no meetings due to Covid-19. A newsletter was sent to members in January 2020 with news about the award of a National Lottery Heritage Fund grant and plans for renewal of the church roof and for improved accessibility.

The Friends were formed both to keep in touch with old friends and to raise funds to support the activities and fabric of the church. Chaired by Amanda Cadman, the Friends' Committee plan to change the emphasis from fund-raising events to events that encourage wider participation from the congregation and beyond.

PCC Social Responsibilities:

Safeguarding Children and Vulnerable Adults

The PCC is committed to promoting a safer church for everyone. In 2015 the PCC adopted an updated policy for the protection of vulnerable adults, in *Protecting All God's Children: The Child Protection Policy of the Church of England* and in January 2019 the PCC adopted the *Church of England House of Bishops' Promoting a Safer Church safeguarding policy statement*, the Church of England – Birmingham's procedures for their implementation and *The Church of England – Birmingham Policy Statement on Domestic Abuse*.

General Data Protection Regulation (GDPR)

Under the General Data Protection Regulation (EU) 2016/679 and the UK Data Protection Act 2018, the PCC is a Data Controller, holding and processing personal information about individuals including church members, donors, members of the Friends, of St Alban's & St Patrick's, users of the premises, visitors and customers of the Printing Unit.

A Data Protection Notice explaining the kinds of data held, how and why they are processed and for how long some data must be kept is available on the parish website or on application. A consent register of those who have given explicit permission to the PCC to contact them in particular ways for various purposes has been compiled.

The PCC does not disclose personal data to third parties except when required to do so by law.

The churchwardens act as Data Protection Officers in the absence of a specific appointment.

Both the Diocese of Birmingham and the Vicar are separate Data Controllers from the PCC and responsible for any personal data that they hold.

Accessibility

The church is built on land sloping up from west to east. Consequently there are flights of steps at the west entrance from Stanhope Street and the south entrance from Conybere Street. In 1997 step-free access was provided through the 'cloister' entrance to the vestries and church hall, reached by a path from Stanhope Street to the north of the church and an adapted toilet suitable for wheelchair users was provided. The Diocesan Advisory Committee has not been supportive of providing step-free access at the west end of the Church, because this would require alteration to the historic fabric. In 2020 work began to modify the cloister entrance to provide an entrance lobby with separately secured entry to the church and vestry area, allowing this entrance to remain open during services without compromising the security of the vestries. *At the time of this report the work is not quite completed, but this entrance is in regular use.*

Insurance

The PCC has a Parish Plus insurance policy with Ecclesiastical Insurance Office plc, which provides employer's and public liability insurance of £10m and buildings cover of £32.4m. (Although the PCC is responsible for the church building, it is inalienable and not capitalised as an asset of the PCC.) During 2020 an additional Contract Works All Risks policy was in place to cover the renewal of the roof and other building work taking place.

Risk Management

Charities that are required to have a full audit of their accounts are also required to include a Risk Management Statement a legal requirement in their annual report confirming that "the charity trustees have given consideration the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks". The PCC did not fall into this category for 2020 and the PCC has yet to adopt a formal risk management strategy with a regular review of risks.

Parish Statistics

Estimates from the 2011 census show a parish population of about 4,500 of whom 32% said they were Christian, 38% Muslim and 5% declared other religions. 70% were of Minority Ethnic Background; 40% were born outside the UK; 28% had a main language other than English. *(At the date of this report figures from the 2021 census are not yet available.)* The parish is within the most deprived percentile of parishes in England (116th out of 12,382).

The electoral roll for the APCM in 2019 had 49 members of whom 6 lived in the parish. After removal of six names (2 died, 2 moved, 2 no longer attending) and the addition of three, the Roll for the 2020 APCM had 46 members, 6 living in the parish.

The Worshipping Community – those attending at least monthly (or who would have done so if not prevented by illness or precautions against Covid-19) – was assessed as 51 in December 2020 (2019, 58; 2018, 71; 2017, 74; 2016, 69; 2015, 68; 2014, 64; 2013, 57; 2012, 49), with 2 under 10, 5 aged 11–17, 22 aged 18–69 and 22 aged 70 or over.

Church Services

The pattern of services at the start of 2020 was:

- Saturday 5:00 p.m. a simple Mass for families and children in the church hall (St Patrick's Room) using video, slides, sound, and light as a vigil Mass for Sunday (during term times).
- Sunday 10:00 a.m. sung Mass with choir.
- Sunday 6:00 p.m. simple 'Celtic' evening service with exposition and benediction
- Thursday 12:30 p.m. said Mass.
- Friday during term time services for year groups from the Academy at times to suit the Academy timetable.
- Saturday 9:00 a.m. said Mass (of the day; not a vigil Mass for Sunday) followed by breakfast.

This pattern was completely disrupted in 2020 due to Covid-19. All public services were suspended on the 17th of March 2020. While the church was closed, Fr Gerry made weekly videos of services available on Facebook, YouTube and the parish website (these were recorded in the vicarage or in the church in compliance with the rules current at the time). He also hosted live services on Zoom for those of the congregation able to join in.

On the 19th of July, the church reopened for a single weekly socially distanced Mass for a maximum of 30 people at 10:00 a.m. on Sunday. When possible, this service was streamed over Zoom to members of the congregation unable to attend, recorded and made available on Facebook, YouTube and the parish website. (The names of vulnerable people mentioned in the intercessions were removed from the videos made public.)

During 2020 one funeral was held in the church; there were no baptisms, confirmations, weddings, blessings after a civil ceremony or services of thanksgiving after the birth of a child.

The Church was again closed from the 17th of January 2021 to the 25th of February due to Covid-19. At the date of this report, services remain socially distanced. The seating has been rearranged, increasing the capacity to 22 households or 44 persons in the congregation. Restrictions on choral music remain in place. Streaming over Zoom and recording of services for YouTube continue.

Church Building and Contents

The Building at Risk

In 2016 the church was put on Historic England's Heritage at Risk Register, with the note: "The terracotta tiled roof has passed the point of repair and needs to be replaced urgently. The C20 extensions are also in poor condition and in need of repair. Rainwater goods need attention and there is work to be done to the perimeter of the apse because the external ground level is higher than the internal level." The PCC has been working to address these issues.

Renewal of the Church Roof Stage I

In 2016 the St Patrick's Chapel, South Transept Ambulatory and Organ Loft, roofs were renewed, aided by a Heritage Lottery Fund Listed Places of Worship: Roof Repair Fund grant and VAT reclaim under the Listed Places of Worship Grant Scheme.

Ground Level Lowered

The ground level at the east end of the church was lowered in 2016/17 and a French Drain created around the apse and St Patrick's Chapel, funded by part of the bequest of John Taylor (and VAT reclaim under the Listed Places of Worship Grant Scheme).

The "Revealing St Alban's Hidden Heritage" Project

In 2017, the PCC began a two-stage application to the Heritage Lottery Fund (Listed Places of Worship) scheme for a grant of up to £250k. Projects under this scheme had to make heritage assets accessible to a larger and more diverse public as well as securing their physical preservation and we gave our application the title "Revealing St Alban's Hidden Heritage". As well as completing the renewal of the church roof and other high-level repairs the project included improving step-free access to the church, developing a range of new interpretive materials about the church and its history and more frequent open days. We received a first-round grant of up to £28k towards a "Development Phase" to prepare detailed plans, obtain permissions, and choose contractors by competitive tendering.

We submitted the second-round application for a "Delivery Phase" grant to enable the proposed work in March 2019. The Vicar and Churchwardens were notified of the award of a Delivery Phase grant of up to £222,000 from the National Lottery Heritage Fund (which had been renamed between our application and the grant award) in October 2019 but were only allowed to make the award public in January 2020 when formalities were completed and "Permission to Start" was received.

Quinquennial Inspection

A new quinquennial inspection was carried out in November 2019 by Richard Lamb RIBA AABC of Hook Mason Ltd. In 2020 some of the defects from the new quinquennial inspection were addressed by adding to the work being carried out to renew the roof and provide improved accessibility.

Renewal of the Church Roof Completed

During 2020 the roofs of the Nave, Chancel, North Transept and the North and South Aisles were

renewed, and their rainwater goods refurbished or renewed as needed. At the same time the windows were repaired, and other high-level repairs were carried out while access from the scaffolding was available. Work began at the start of March 2020 but was suspended from the 24th of March until the 1st of June due to the Covid-19 pandemic. *Although the renewal of the roof was completed in December 2020 and the scaffolding struck, the work had not been signed off by the church architect as complete by the date of this report, due to snagging issues mainly with the parts of the contract related to the improvements to the route for step-free access. It is hoped that when this work is signed off as complete Historic England will review the "at risk" status of the church.*

Floodlights Defective

The floodlights were installed in 2001, part-funded by a grant from the Millennium Floodlighting Trust. In 2017, during reinstatement of the garden after the work to lower the ground level, the contractors damaged a buried floodlight. Compensation was received for the damage, but investigation revealed much of the underground cabling and many of the lights (of an obsolete type using high-pressure sodium lamps) need replacing and these had to be disconnected. In 2020 only some of the floodlights at the west end were functional, with the South (Conybere Street) and North sides of the church not illuminated. The system needs complete renewal using low-energy LED lamps; but the PCC currently has no funds available to do this.

Church Heating System

The present system for heating the church consists of 8 balanced-flue gas convection heaters and four fan-assisted gas heaters around the walls, dating to 2001/2; currently two of the balanced-flue and one of the fan-assisted heaters have failed and cannot be repaired as they are obsolete. The vestries and hall are heated by a separate gas-fired heating/hot water system, with another system for the choir vestry, allowing it to be heated independently.

The Church of England has committed to reaching net zero carbon emissions by 2030, so piecemeal replacement of the failed heaters with new gas heaters is problematic. The PCC needs to explore alternative methods of heating the building before moving forward.

For 2019 the Church of England Energy Footprint Tool gave the church an energy rating of E for emissions/m² usable floor space and G for emissions/person hour of occupation. With less use of heating and lighting due to closure of the church for part of 2020 the figures 'improved' to D for emissions/m² and F for emissions/person hour of occupation.

Church Floor

Over the last few years areas of heave/settlement in the church floor have become a problem, resulting in potential trip hazards. The PCC has added investigation and remedial work to the list of essential work for which funding is needed.

Church Hall/Vestries

The window in the south gable of the hall, which had a rotten frame and admitted water, was replaced in 2020. Windows in the kitchen and male toilets also require renewal when funds are available. Thanks are due to Bryce Somerville for new shelving in the choir vestry and to George Nicholls for sorting and shelving much of the music.

Leaking Water Supply Pipe

In August 2020 investigations by Severn Trent Water revealed a substantial leak in the church supply pipe between the stopcock on Conybere Street and the meter in the kitchen. There was a split in the plastic pipe just below ground level beneath the stopcock in the kitchen. This section of pipe, dating to the construction of the hall in 1984, was replaced between the internal stopcock and a junction under the paving outside the kitchen with the new plastic supply pipe installed in 2017 to replace the original lead inlet. Fortunately, most of the leaking water had been running into a drain.

Failed Electricity Meter and Resulting Dispute

Attempts to take a year-end reading for 2019 revealed that the electricity meter had failed and reset to zero at some point. British Gas Business (BGB) acknowledged that the meter had ceased to report stable readings in July 2019, so they were using estimated readings. In early 2020 contractors responsible for meter services missed each of three appointments arranged by BGB to replace the meter. Further appointments were unavailable due to Covid-19. Although BGB had acknowledged that the meter was faulty in January, in February a meter reader attended and recorded an extremely high reading, inconsistent with our own readings before and after, possibly by missing the decimal point. BGB then used this reading to issue bills for several times our usual annual consumption. Despite lengthy phone calls to reach customer services, during lockdown BGB sent increasingly forceful demands for payment. In June, the Treasurer referred the case to the Ombudsman, who found in favour of the PCC. An estimated consumption based on previous use and reduced during the period when the church was closed was agreed and the PCC received £120 compensation for missed appointments and £75 for shortfalls in customer service and inconvenience caused. The meter was finally replaced on 30th July 2020.

The Church Hall – St Patrick's Room

During 2020 St Patrick's Room, the church hall, was used for a PCC meeting, 3 meetings of Birmingham Anglo-French Society, for tea & coffee after Sunday Mass, and by Local Welcome for three meals cooked and shared by refugees and for the Saturday Family Mass before the first lockdown due to Covid-19. When work on the renewal of the church roof resumed in June, we allowed the contractors to use the hall instead of a site hut, to provide the extra space needed for socially distanced working. When the Church reopened for Sunday worship barriers were put in place to allow the congregation access

through the hall to the toilets while segregating them from the area of the hall used by the contractors on weekdays. *At the date of this report communal use of the hall remains suspended.*

Heritage Open Days

A condition of our National Lottery Heritage Fund grant is that the church should be open to visitors for at least forty days in the year outside the times of religious services. We planned to achieve this by opening the church on two Sundays a month throughout the year and two Saturdays each month in summer, in addition to continuing to open the church during the national Heritage Days. We began this programme in February 2020 but were obliged to suspend it due to the Covid-19 pandemic. We were unable to resume the programme during the summer or to open the church to visitors for the Heritage Open Days and Birmingham Heritage Week in September 2020, because most of the volunteers who would usually steward open days were not available, belonging to vulnerable groups, while increased numbers of stewards would have been required to allow Covid-secure visits. Instead, we posted a video tour of the church on YouTube and two 360° views on Facebook. *In 2021, we hope to open the Church for the national Heritage Open Days and Birmingham Heritage Week, subject to continued relaxation of measures against the spread of Covid-19 and availability of sufficient volunteers.*

Concerts and Recitals

In 2019 the church hosted eleven free concerts, seven given by members of the Royal Birmingham Conservatoire, with a total attendance of 244, a ticketed performance of Messiah by Birmingham Festival Chorus with an audience of 215 and 97 performers, and the annual service of lessons and carols of the Birmingham Bach Choir with a congregation of 190. We hoped in 2020 to increase the number of events and visitors. However, apart from a concert in January by the Royal Birmingham Conservatoire Camerata Choir attended by 33, all other concerts and recitals arranged for 2020 were cancelled due to Covid-19. *At the date of this report no concerts have been arranged in 2021, but the Birmingham Bach Choir is expected for its service of lessons and carols in December.*

Food Bank

Operated by members of the congregation, the United Highgate Food Bank uses the South Porch to store food donated or purchased from grants and donations. It continued to provide weekly food parcels to those in need during the lockdown.

Music and Choir

The Director of Music resigned in 2019. Temporary organists assisted until the church was closed due to Covid-19. While it was closed or open for a socially distanced service with no live singing, John Jenkin and past and present members of the choir recorded music for use in recorded, streamed or live services. Covid-19 prevented completion of a job description for a new post to replace the Director of Music.

Financial Review

The PCC considers it proper to make grants from general income to charities and other external bodies in furtherance of the mission of the Church if funds are available to do so.

Deposits and Investments

The PCC considers it proper to accumulate and retain reserves to provide for future repairs and maintenance of the church and ancillary buildings. It deposits short-term reserves in the Central Board of Finance (CBF) Church of England Deposit Fund and invests long-term reserves in CBF investment funds. The investments are valued annually on the 31st of December, usually at the “net asset” or “mid-market” value, which lies between the “bid market value” at which shares may be sold and the “offer price” at which they may be bought. In 2019 and 2020 the CBF Property Fund shares of Joyce Madeley’s bequest were instead valued at the lower “bid market value” because they might need to be sold if the cost of the building work rises.

Major Income and Expenditure for Building Work

The final cost of the building work for the renewal of the roof, associated repairs and improvements to the step-free entrance will be about £537k including VAT and professional fees. About £222k will come from the National Lottery Heritage Fund grant, £86k from grants to refund VAT under the Listed Places of Worship Grant Scheme, and £229k from the PCC from reserves, other grants, or fundraising.

To provide the required matching funds, in 2019 the PCC combined several unrestricted funds to form a single Building Fund of £181k. Added to the restricted Restoration Fund of £51k this provided £232k to cover the matching funding, with Joyce Madeley’s Bequest (about £35k) in reserve.

During 2020 expenditure for this work was about £427k, paid for by £153k NLHF grant, £151k Building Fund, £70k VAT refund, £51k Restoration Fund and £2k restricted donations for the work.

Effect of Covid-19 on Income and Expenditure

In 2020 the financial effects of the closure of the church from March to July due to Covid-19 followed by limited opening were mixed. The loss of open plate and envelope collections was more than compensated by an increase in giving through the bank. There were savings on gas, electricity, and organ tuning; more than half of the annual salary of the part-time verger was refunded through the job retention (furlough) scheme. The lack of a paid Director of Music during 2020 was also a substantial financial saving. A grant from the Aspinall Trust covered spending on hardware (£1,098) and software (£500) to assist in streaming and recording services and on a 75” monitor, small monitor and speakers for use in church (£1,334).

Financial Statements

The financial statements and notes on pages 7 to 19 follow Financial Reporting Standard 102 and give details of the movement and balances of PCC funds.

In 2020 PCC’s gross income exceeded £250,000, due to a large grant from The National Lottery

Heritage Fund, requiring examination of the accounts for the year by a qualified accountant. For this reason, our usual examiner was unable to undertake the work this year. However the income did not exceed £500,000 nor did the PCC’s gross assets exceed £3,260,000 (the inalienable buildings are not capitalised), either of which would have required a full audit.

In 2020 the PCC received donations and grants of £44,912 for unrestricted purposes (including legacies of £4,500) and £290,057 for restricted purposes (including £198,800 from the National Lottery Heritage Fund and £70,468 from the Listed Places of Worship Grants Scheme towards the cost of the renewal of the church roof and related work). It met its financial obligations, including paying £27,347 to the Diocesan Common Fund.

0.9% of the expenditure of the PCC was classed as expenditure for fundraising. This was mainly the costs of the printing unit for external work (costs £4,392; income £7,834; a profit of 44% on turnover).

The General Fund had a surplus of £1,672 following deficits of £5,395 for 2019 and £6,351 in 2018) resulting in a year-end balance of just £2,634. General Fund income for 2020 was a £2,217 more than for 2019, while expenditure was about £5,331 less. Much of the reduction in expenditure was due to the closure of the church for a substantial part of the year due to Covid-19.

The contribution to the Diocesan Common Fund for 2021 will be £27,538, representing half the average cost of a full-time clergy post in line with the half post assigned to the parish from Fr Gerry’s position as Incumbent and chaplain to Ark St Alban’s Academy. Little of the expenditure from the General Fund is discretionary, so in 2021 the PCC will need to increase its income to make ends meet as expenditure rises with reopening of the church.

While acknowledging its dependence on voluntary contributions and the need to seek more or increased contributions to avoid a continued General Fund deficit, it is the view of the PCC that at the date of this report it remains financially viable as a going concern.

Volunteers

The PCC depends on volunteers, many of whom are elderly, to run and administer of the church as well as for financial donations, many of whom are in categories deemed vulnerable to Covid-19. We are thankful that, to the date of this report, none of our congregation or volunteers has died from Covid-19.

Adopted by the Standing Committee on behalf of the PCC on the 16th June 2021 and signed on behalf of the PCC by:

Fr Gerald Sykes
Vicar

Fay Wilson
Churchwarden

Christopher Smith
Churchwarden

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**

Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2020

Statement of Financial Activities

		Unrestricted Funds		Restricted	Endowment	Total	Total
		General	Designated	Funds £	Funds £	2020 £	2019 £
	Note	Fund £	Funds £				
Income & Endowments from:							
Donations	2a	40,412	4,500	290,057	-	334,969	54,598
Charitable Activities	2b	522	-	29	-	551	4,859
Other Trading Activities	2c	-	7,834	-	-	7,834	10,462
Investments	2d	1	2,818	2,276	-	5,095	7,447
Total		40,935	15,151	292,363	-	348,449	77,365
Expenditure on:							
Raising Funds	3a,4	75	4,392	-	-	4,468	5,171
Charitable Activities	3b,4	41,044	151,378	292,516	-	484,939	75,416
Total		41,120	155,771	292,516	-	489,406	80,587
Net income/(expenditure) before Investment Gains		(184)	(140,619)	(153)	-	(140,957)	(3,221)
Realized Gains/(Losses) on Investments Assets	6	-	-	-	-	-	8,984
Unrealized Gains/(Losses) on Investment Assets	6	-	(1,829)	1,432	4,213	3,816	11,944
Net Income/(Expenditure)		(184)	(142,448)	1,279	4,213	(137,141)	17,707
Transfers between Funds - in	5	2,000	670	-	-	2,670	3,247
Transfers between Funds - out	5	(144)	(2,526)	-	-	(2,670)	(3,247)
Net Transfers between Funds	5	1,856	(1,856)	-	-	-	-
Net Movement in Funds	9	1,672	(144,305)	1,279	4,213	(137,141)	17,707
Starting Balance		962	238,524	100,154	61,264	400,905	383,198
Adjustments to 2018 Balance	13	-	-	-	-	-	-
Total Funds at 31 December	9	2,634	94,219	101,433	65,477	263,764	400,905

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ALBAN & ST PATRICK
HIGHGATE BIRMINGHAM**
Registered Charity 1169941

Financial Statements for the Year Ended 31st December 2020

Balance Sheet at 31st December 2020

	Note	2020 £	2019 £
Fixed Assets			
Tangible	6	-	-
Investments	6	122,727	118,911
		<u>122,727</u>	<u>118,911</u>
Current Assets			
Debtors	7a	7,299	6,865
Cash	7b	136,469	277,750
		<u>143,769</u>	<u>284,615</u>
Current Liabilities			
Creditors	8	(2,732)	(2,621)
Current Assets less Current Liabilities		<u>141,037</u>	<u>281,994</u>
Total Net Assets	10	<u>263,764</u>	<u>400,905</u>
Represented by Parish Funds:	9		
Unrestricted - General Fund		2,634	962
Unrestricted - Designated Funds		94,219	238,524
Restricted Funds		101,433	100,154
Endowment Funds		65,477	61,264
Total Reserves		<u>263,764</u>	<u>400,905</u>

The notes on pages 9 to 18 form part of these financial statements.
Rounding to the nearest £ sterling for presentation has been carried out after calculation.

The Financial Statements were approved by the Parochial Church Council Standing Committee on the 16th of June 2021.

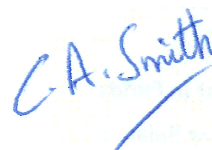
Signed by the Vicar and Church Wardens on behalf of the PCC:



Fr Gerald Sykes
Vicar



Fay Wilson
Churchwarden



Christopher A Smith
Churchwarden

Note 1: Principal Accounting Policies***Basis of Accounting***

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the current Statement of Recommended Practice (SORP 2015), Accounting and Reporting by Charities and applicable standard FRS 102.

The financial statements have been prepared under the historic cost convention except for investment assets which are included at fair valuation. The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe the main affiliation to another body (there are currently none), nor those that are informal gatherings of church members, nor those of Connected Charities.

The monetary unit of these financial statements is £ Sterling. All calculations have been performed before rounding pence.

Funds

Unrestricted Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for the general purposes of the PCC. The Unrestricted Funds have been divided into the *General Fund*, representing the ordinary income and expenditure of the PCC, and a number of *Designated Funds* that have been set aside by the PCC for particular purposes. Designated Funds could in the future be re-designated by the PCC for any other purpose. *Restricted Funds* have been given to the PCC to be used for particular purposes. *Endowment Funds* have been given to the PCC with the condition that the capital is retained and that only the income from the capital is expended. Such income may be either Unrestricted or Restricted depending on the donor's stipulations.

Connected Charities

Charities connected to the PCC are independent trusts that are outside the control of the PCC (although their Trustees may include individual members of the PCC) but which have charitable objects substantially overlapping those of the PCC. They are registered separately with the Charity Commission and are responsible for the publication of their own accounts.

The PCC regularly receives monetary grants from two Connected Charities, namely the Trustees of St Alban's School (a charitable company limited by guarantee; Company Number 7287734, Charity Number 1139434, which also administers the St Patrick's Fund, previously a separate connected charity) and the Aspinall Trust (Charity Number 1061909). The monetary grants received from these Connected Charities are shown as income in the PCC's accounts.

Income

All income is included in the Statement of Financial Activities when (i) the PCC is legally entitled to it, (ii) ultimate receipt is probable, and (iii) the amount to be recognised can be quantified with reasonable accuracy. Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Legacies to the PCC are recognised when the PCC is notified of its legal entitlement and the amount due. Grants are recognised when any precondition to their use by the PCC has been met. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All income is accounted for gross.

Expenditure

Expenditure is accounted for gross. Liabilities are recognised as soon as there is a legal or constructive obligation committing the PCC to expend resources. Expenditure is included on an accruals basis and allocated to a specific category under two headings:

Costs of Raising Funds:

These are the costs associated with the PCC's fundraising activities such as the work of the Printing Unit for external organisations, fundraising events, and planned giving costs; church hall running costs are not included as St Patrick's Room is used mainly for parish purposes and is not separately metered.

Charitable Expenditure:

Charitable expenditure is analysed between *Ministry* and *Mission* expenditure. Ministry expenditure includes the direct costs of running the church such as the Diocesan Common Fund, church building and running costs. Mission expenditure includes mission giving and outreach activities in the community.

Support costs consist of central management, administration, and governance costs such as the independent examiner fees. The costs are allocated directly to the Charitable Expenditure heading, specifically under *Resourcing Ministry* expenditure and *Resourcing Mission* expenditure. Grants and donations made by the PCC are accounted for when awarded by a resolution of the PCC. In 2016 the Diocesan Common Fund was, as usual, paid in full. However, if any part remained unpaid at 31 December then it would be provided for in the accounts as an operational (although not legal) liability.

Assets

Consecrated or Benefice Land, Buildings and Moveable Church Furnishings

Benefice property and consecrated property are excluded from the accounts in accordance with the Charities Act 2011. St Patrick's Room and the associated ancillary rooms are situated on beneficed land and are structurally integrated with the church building. The PCC therefore considers them inalienable property and they are not capitalised in the accounts. Moveable church furnishings held by the churchwardens on special trust of the PCC, which are recorded in the inventory and require a Faculty for disposal, are considered inalienable property and are not capitalised. All expenditure on consecrated and benefice buildings, St Patrick's Rooms and associated ancillary rooms, and church furnishings are written off as expenditure in the Statement of Financial Activities.

Other Fixtures, Fittings, and Equipment

A Canon laser printer system that prints, folds and staples booklets directly from the layout computer, purchased by the Printing Unit in 2015 for £6,384, was capitalised and depreciated linearly over four years. Its book value is now zero but it remains an operational asset. Individual items of equipment with a purchase price of £5,000 or less are written off when acquired.

Investments

Shares in the CBF Investment Funds and Property Funds are valued yearly at 31st December. Normally the Mid Market Value also known as Net Asset Value quoted by the CBF is used, which as the mid value between the bid and offer prices is a fair valuation of shares held for the long term. However, it is possible that in 2021 the PCC will need to sell some or all of the CBF shares belonging to the Joyce Madeley Funds (an unrestricted, designated funds) to provide part of matching funding for a grant that the PCC is receiving from the National Lottery Heritage Fund to allow renewal of the church roof and other work. Because of the possible liquidation of this fixed asset within the next year it has instead been valued at the lower CBF Bid Market Value at 31st December 2020, which is the value that would have been achieved if the shares had been sold at that date. However, when and if these shares are sold the value will depend on the bid price at that time, which may be lower or higher.

Current Assets

Debtors which are receivable within one year, and Creditors which are payable within one year, and which do not constitute a financing transaction are measured at the transaction price. All stocks of consummable materials, such as wine, wafers, candles, printing unit materials, guidebooks, souvenirs, and foodbank items are written off at the time of purchase.

Financial Instruments

The PCC has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments" of FRS 102 in full to all of its financial instruments.

Note 2: Income

	2020				2019			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds		General	Designated	Funds	
				2020				2019
2a Donations								
Planned Giving [1]	20,340	-	756	21,096	14,945	-	698	15,643
Gift Days [2]	6,570	-	-	6,570	8,505	-	150	8,655
Collections [3]	722	-	-	722	2,114	-	1,063	3,177
Friends' Subscriptions	-	-	79	79	-	-	126	126
Sundry Donations	2,070	-	3,793	5,863	1,152	-	2,232	3,384
Gift Aid Tax Recoverable	5,711	-	660	6,371	5,226	-	851	6,077
Grants Received by the PCC [4]	5,000	-	284,769	289,769	5,000	-	12,536	17,536
Legacies Received by the PCC [5]	-	4,500	-	4,500	-	-	-	-
	40,412	4,500	290,057	334,969	36,942	-	17,655	54,598
2b Charitable Activities								
Fees Received by the PCC	91	-	-	91	591	-	-	591
Magazine Sales	176	-	-	176	254	-	-	254
Shrine Candle Boxes	-	-	29	29	-	-	149	149
Refreshments after Services	-	-	-	-	-	654	-	654
Church Meals and Outings	-	-	-	-	-	-	2,086	2,086
Church & Hall Lettings	60	-	-	60	925	-	200	1,125
Phone/Copier/Literature Receipts	-	-	-	-	-	-	-	-
Insurance, Compensation etc. [6]	195	-	-	195	-	-	-	-
	522	-	29	551	1,770	654	2,435	4,859
2c Other Trading Activities								
Fundraising Events	-	-	-	-	-	1,080	162	1,242
Sale of Souvenirs etc.	-	-	-	-	-	-	43	43
Sale of Donated Goods	-	-	-	-	-	-	69	69
St Alban's Printing Unit	-	7,834	-	7,834	-	9,108	-	9,108
	-	7,834	-	7,834	-	10,188	274	10,462
2d Investments								
CBF Investment Fund Dividends	-	464	1,994	2,458	-	2,255	1,936	4,191
CBF Property Fund Dividends	-	1,793	-	1,793	-	2,040	-	2,040
Deposit Fund Interest	1	561	282	844	-	904	305	1,209
Other Interest Received	-	-	1	1	6	-	1	6
	1	2,818	2,276	5,095	6	4,845	2,242	7,447
Total Income	40,935	15,151	292,363	348,449	38,718	15,687	22,607	77,365

[1] Restricted Planned Giving income relates to donations for the Foodbank.

[2] Lammas offering (for the Sanctuary Fund) shown as Gift Day (restricted) for 2019; none collected in 2020 due to Covid-19.

[3] Collections includes both general and special collections, both gift aided and otherwise.

[4] Grants received from Trustees of St Albans School: 2019 & 2020 £2,500 for "the Maintenance of Public Worship" - General Purposes;

The St Patrick's Fund: 2019 & 2020 £2,500 for "the Maintenance of Public Worship" - General Purposes;

The Aspinall Trust: 2019: £5,500 Insurance, £3,500 Director of Music, £1,000 Alarm System, £500 Youth Work, £500 Temporary Organists,

£1,200 Church Heating for Academy Use; 2020: £6,000 Insurance and £2,500 Alarm System (both Misc Restricted), £3,500 Digital Media;

The National Lottery Heritage Fund, funded by players of The National Lottery: 2020: £199,800 Delivery Phase grant for renewal of roof

high-level repairs, improved step-free access and heritage projects; (2019: Refunded £1,164 Development Phase underspend);

Listed Places of Worship Grant Scheme conta VAT on work to the fabric of the listed building (2020 £70,468.59).

[5] 2020: unrestricted bequests received from the estates of Estella Hindley and Keith Sutton, designated for roof renewal etc.

[6] 2020: Compensation by British Gas Business for failure to replace failed electric meter and harassment over excessive estimated usage.

Note 3: Expenditure

	2020				2019			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds		General	Designated	Funds	
				2020				2019
3a Raising Funds								
Printing Unit Costs (External Work)	-	4,392	-	4,392	-	4,387	-	4,387
Planned Giving & GA Envelopes	75	-	-	75	74	-	-	74
Fundraising Event Costs	-	-	-	-	-	709	-	709
Total Raising Funds	75	4,392	-	4,468	74	5,096	-	5,171
3b Charitable Expenditure								
Resourcing Ministry								
Diocesan Common Fund	27,347	-	-	27,347	26,823	-	-	26,823
Parish Priest Expenses	2,021	-	-	2,021	1,898	-	-	1,898
Church Running Expenses	8,809	80	8,287	17,176	10,788	899	7,700	19,387
Church Maintenance [1]	-	-	34	34	-	924	430	1,354
Upkeep of Services	555	661	3,999	5,215	547	-	5,085	5,632
Upkeep of Church Garden	200	-	-	200	1,300	-	-	1,300
Magazine & Bookstall Costs	68	-	-	68	53	-	-	53
Printing Unit Costs (PCC work)	-	81	-	81	-	221	-	221
Sunday School/Parish Training	-	14	11	25	-	-	-	-
Foodbank	-	-	1,778	1,778	-	-	2,886	2,886
Church Heritage Projects [2]	-	63	35	99	-	-	-	-
Church Hall Running Costs	223	392	6	621	1,517	1,131	37	2,685
Verger [3]	816	-	-	816	1,920	-	-	1,920
Building Repairs & Improvements [4]	-	150,088	277,250	427,338	-	-	300	300
Director of Music & Music Costs	50	-	457	507	378	-	5,464	5,842
Church Meals & Outings [5]	-	-	-	-	142	128	2,689	2,959
Support Costs for Ministry [6]	946	-	9	956	1,000	-	127	1,127
Total Resourcing Ministry	41,034	151,378	291,867	484,280	46,367	3,302	24,718	74,387
Resourcing Mission								
Parish Youth Work	-	-	-	-	-	-	500	500
Overseas Relief & Development	-	-	249	249	-	-	461	461
Home Church Societies	10	-	400	410	10	-	-	10
Home Relief: Bham Night Shelter	-	-	-	-	-	-	0	0
Secular Charities (Home & O'seas)	-	-	-	-	-	-	52	52
Support Costs for Mission [6]	0	-	0	0	0	-	5	5
Total Resourcing Mission	10	-	649	659	10	-	1,019	1,029
Total Charitable Expenditure	41,044	151,378	292,516	484,939	46,377	3,302	25,737	75,416
Total Expenditure	41,120	155,771	292,516	489,406	46,451	8,399	25,737	80,587

[1] In 2020 some regular maintenance, including organ tuning was suspended due to Covid-19 & building work.

[2] Leaflet holders for Revealing St Alban's Hidden Heritage NLHF project.

[3] 2020 furloughed on full pay from April; £1,104 from Job Retention Scheme direct to Diocesan Pay Bureau not PCC income/expenditure.

[4] 2020: About 91% of expected final cost of roof renewal, high-level repairs and provision of improved step-free access

as part of "Revealing St Alban's Hidden Heritage" project, aided by a major grant from the The National Lottery Heritage Fund;

Main contractor Croft Building and Conservation Ltd.: £412,384; architects Hook Mason Ltd.: £13,636; direct purchase: £1,318.

Roof renewal and high-level repairs £400,897; Improved Step-free access lobby, security fencing, external lighting £26,441.

[5] Includes Walsingham Pilgrimage and catering for Patronal Festival for 2019; neither took place in 2020 due to Covid-19.

[6] Support costs allocated to *Resourcing Ministry* and *Resourcing Mission* (see Note 4: Analysis of Expenditure)

Note 4: Analysis of Expenditure

4a: Analysis of Expenditure: 2020				
	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2020
Raising Funds	4,468	-	-	4,468
Charitable Activities				
Resourcing Ministry	483,324	-	956	484,280
Resourcing Mission	-	659	0	659
Total 2018	487,792	659	956	489,406

[1] Support Costs (as set out in 4c below) have been allocated to Resourcing Ministry and Resourcing Mission expenditures in proportion to their expenditure values

4b: Analysis of Expenditure: 2019				
	Activities Directly Undertaken	Grant/Donation Funding of Activities	Support Costs [1]	TOTAL 2018
Raising Funds	5,171	-	-	5,171
Charitable Activities				
Resourcing Ministry	73,259	-	1,127	74,387
Resourcing Mission	-	1,024	5	1,029
Total 2017	78,430	1,024	1,133	80,587

[1] Support Costs allocated to Resourcing Ministry and Mission in proportion to expenditure

	4c: Analysis of Support Costs							
	2020				2019			
	Unrestricted Funds		Restricted	Total	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	2020	General	Designated	Funds	2019
Office Costs (Post, Phone, Software)	551	-	9	561	635	-	133	768
Examination & Publication of Accounts	365	-	-	365	365	-	-	365
Legal Costs	-	-	-	-	-	-	-	-
Bank Charges	30	-	-	30	-	-	-	-
	946	-	9	956	1,000		133	1,133

Note 5: Transfers Between Funds

	General Fund	Designated Funds	Restricted Funds	Endowm't Funds	Total	2020
Printing Fund surplus to General Fund	2,000	(2,000)	-	-	-	-
General Fund to Printing Fund for PCC printing	(144)	144	-	-	-	-
Redesignated from J Taylor Bequest Fund	-	(526)	-	-	(526)	(526)
Redesignated to Building Fund	-	526	-	-	526	526
Total Transfers into Funds	2,000	670	-	-	2,670	2,670
Total Transfers out of Funds	(144)	(2,526)	-	-	(2,670)	(2,670)
Net Transfer In/(Out)	1,856	(1,856)	-	-	-	-

Note 6: Fixed Assets

Tangible Fixed Assets [1]	Net Book Value 01/01/20	Additions	Charge for the Year	Net Book Value 31/12/20
Canon Printer System [2]	-	-	-	-
Investment Assets	Value	Change in	Value	Value
Unrealized Gains and Losses	Value 01/01/20	Change in Market Val		Value 31/12/20
J Madeley Bequest (Designated Fund)	36,818	(1,829)	[3]	34,989
W Box Music Fund (Restricted)	20,828	1,432	[4]	22,260
M Goodman Memorial Fund (Endm't)	15,489	1,065	[4]	16,554
Henry Lee Sanctuary Fund (Endm't)	45,776	3,148	[4]	48,924
	<u>118,911</u>	<u>3,816</u>		<u>122,727</u>

[1] The PCC has no freehold land or buildings; the St Patrick's Room building is on inalienable Benefice Land and is not capitalised.

[2] The Printing Unit's Canon system, purchased in 2015 and depreciated over 4 years, has zero book value but is still an operational asset.

[3] Based on **bid value** of 127.41 pence per CBF Property Fund Income Share at 31/12/2020 - asset may be sold in 2021 for restoration work.

[4] Based on **mid ("net asset") value** of 2,048.73 pence per CBF Investment Fund Income Share at 31/12/2020 - long-term and endowment assets.

Note 7: Current Assets

7a Debtors at 31/12/2020	General Fund	Designated Funds	Restricted Funds	Total 2020
Gift Aid Income Tax Reclaimable [1]	4,689	-	688	5,377
Pre-Payments for Services [2]	-	-	1,213	1,213
Credit balance at Payroll Bureau	464	-	-	464
LPOW grant entitlement	-	-	233	233
Interest due (Sanctuary Fund CBF)	-	-	5	5
Sundry Debtors	8	-	-	8
	<u>5,161</u>	<u>-</u>	<u>2,139</u>	<u>7,299</u>
7b Cash in Bank at 31/12/2020	General Fund	Designated Funds	Restricted Funds	Total 2020
Cash in Hand	-	8	30	38
Current Bank Accounts	(2,106)	43,481	67,561	108,935
CBF Deposit Accounts	-	16,921	10,575	27,496
	<u>(2,106)</u>	<u>60,410</u>	<u>78,165</u>	<u>136,469</u>

[1] Income Tax to be reclaimed on donations from 06/04/2020 to 31/12/2020 covered by Gift Aid and Gift Aid Small Donations Schemes.

[2] Pre-payment for monitored alarm system to 30/09/2021 funded by restricted grant from the Aspinall Trust.

Note 8: Creditors	General Fund	Designated Funds	Restricted Funds	Total 2020
Accruals for Goods & Services [1]	382	776	-	1,158
Owed to Volunteers [2]	38	404	458	900
Fees due to diocese	-	-	136	136
Due to External Charities [3]	-	-	537	537
	<u>420</u>	<u>1,180</u>	<u>1,131</u>	<u>2,732</u>

[1] Costs for 2020 not paid until 2021: General Fund: Gas £124, Electricity £224, Paper Towels £33; Printing Costs: £766.

[2] Bills paid by volunteers during lockdown to be refunded: Treasurer, £676; Food Bank, £214; Printing Unit, £10.

[3] Nagaland Hospital £522, St Thomas College Karachi £15.

Note 9: Movement of Funds

		Balance at 01/01/20	Income	Expenditure	Transfers (net)	Capital Movement	Balance at 31/12/20	Page 15
Endowment Funds								
M Goodman Memorial Fund		15,489	-	-	-	1,065	16,554	
H Lee Sanctuary Reserve Fund		45,776	-	-	-	3,148	48,924	
<i>Total Endowments</i>		61,264	-	-	-	4,213	65,477	
Restricted Funds								
Birthday Book Fund		4,578	38	-	-	-	4,616	
Charities Fund		99	150	249	-	-	(0)	
Choir Fund		640	-	-	-	-	640	
Church Urban Fund		200	-	-	-	-	200	
Digital Media Fund		-	3,500	3,070	-	-	430	
Foodbank		1,555	2,458	1,778	-	-	2,235	
Flower Fund		79	-	-	-	-	79	
Floodlight Fund		250	-	-	-	-	250	
Friends Fund		3,045	176	-	-	-	3,221	
GPOW VAT Refund Grant Fund		-	70,469	70,469	-	-	-	
Lecture Fund		67	-	-	-	-	67	
Music Development Fund		-	125	107	-	-	18	
National Lottery Heritage Fund		-	199,800	152,822	-	-	46,978	
NLHF Interest Fund	[1]	-	185	-	-	-	185	
Organ Fund		5,791	24	-	-	-	5,815	
Organists Fund		350	-	350	-	-	-	
Restoration Appeal Fund		51,116	956	51,807	-	-	266	
Sanctuary Fund		9,556	1,421	560	-	-	10,418	
Vicar's Discretionary Fund		53	-	-	-	-	53	
Walsingham Pilgrimage Fund		79	321	400	-	-	-	
W Box Choral Music		20,828	624	-	-	1,432	22,884	
Youth Work Fund		413	-	-	-	-	413	
Miscellaneous Restricted Funds	[2]	1,455	12,117	10,904	-	-	2,667	
<i>Total Restricted Funds</i>		100,154	292,363	292,516	-	1,432	101,433	
Designated Funds								
Building Fund		180,998	496	150,826	526	-	31,194	
Miscellaneous Bequests Fund	[3]	-	4,500	-	-	-	4,500	
J Madeley Bequest Fund		36,818	-	-	-	(1,829)	34,989	
Maintenance Fund	[4]	2	2,264	459	-	-	1,807	
Printing Fund		17,148	7,891	4,473	(1,856)	-	18,711	
Refreshment Fund		3,032	-	13	-	-	3,019	
J Taylor Bequest Fund		526	-	-	-	(526)	-	
<i>Total Designated Funds</i>		238,524	15,151	155,771	(1,330)	(2,355)	94,219	
General Fund		962	40,935	41,120	1,856	-	2,634	
TOTAL FUNDS		400,905	348,449	489,406	526	3,290	263,764	

[1] Interest on NLHF grant money placed on temporary deposit until needed to pay contractor.

[2] See Note 13 for details of Miscellaneous Restricted Funds

[3] Unrestricted Bequests of £4,000 from the estate of Estella Hindley and £500 from the estate of Keith Sutton.

[4] Income from M Goodman Memorial Fund Endowment and invested Designated reserve J Madeley Bequest.

Note 10: Analysis of Net Assets by Fund Type

	Unrestricted		Restricted	Endowment	Total	Total
	General	Designated	Funds	Funds	2020	2019
Fixed Assets - Tangible	-	-	-	-	-	-
Fixed Assets - Investment	-	34,989	22,260	65,477	122,727	118,911
Current Assets - Cash (Bank & CBF deposit)	(2,106)	60,410	78,165	-	136,469	277,750
Current Assets - Debtors	5,161	-	2,139	-	7,299	6,865
Current Liabilities	(420)	(1,180)	(1,131)	-	(2,732)	(2,621)
Assets less Current Liabilities	2,634	94,219	101,433	65,477	263,764	400,905
Long-Term Liabilities	-	-	-	-	-	-
Net Assets	2,634	94,219	101,433	65,477	263,764	400,905

Note 11: Payments to PCC Members

No member of the PCC received remuneration or expenses other than the re-imbursement of expenditure on behalf of the PCC.

Note 12: Staff Costs	2020	2019
Wages & Salaries	1,006	3,060
Social Security Costs	-	-
Pension Contributions	-	-
	<u>1,006</u>	<u>3,060</u>

In 2019 the PCC employed a part-time Cleaner and a part-time Verger.

The Cleaner resigned from February 2020.

The Verger has been Furloughed since April 2020; in 2020 she received £1,104 through the Job Retention Scheme, the PCC contributing to top up her salary to the full amount.

Note 13: Miscellaneous Restricted Fund

At start of year: £56 towards a new green frontal for St Alban's Altar; £500 grant from the Aspinall Trust for Garden Improvement; £750 from the Aspinall Trust towards improving the West Entrance; £116 remaining from a grant from the Aspinall Trust for heating during school use of the church; £33 surplus from a donation for the cost of Christmas tree for Christmas 2019 towards future provision of a Christmas tree.

Income: Grants from the Aspinall Trust of £7,000 for insurance and £2,500 towards the monitored alarm; donations to provide lamp posts for path to the 'cloister' entrance £1,000 Gift Aid, £250 tax rebate due, £1,197 in kind; external lamps for the 'cloister' entrance £121 in kind; cover for the bell turret sump £34, postage £9, valve for a cistern £6, all in kind.

Expenditure: Insurance £7,000; monitored alarm £1,287; lamp posts for the path to the 'cloister' entrance £1,250 towards contractors fees for installation, £1,197 lamp post in kind; external lamps for the 'cloister' entrance £121 in kind; cover for the bell turret sump £34, postage £9, valve for cistern £6, all in kind;

At end of year: £56 towards a new green frontal for St Alban's Altar (further funding needed); £500 grant from the Aspinall Trust for Garden Improvement (to be used after completion of building work); £750 from the Aspinall Trust towards improving the West Entrance (completed 2021); £116 remaining from a grant from the Aspinall Trust for heating during school use of the church (no school use of church in 2020 due to Covid-19 restrictions); £1,213 prepaid monitored alarm fees to September 2021; £33 surplus from donation for the cost of Christmas tree for Christmas 2019 towards future provision of a Christmas tree (no tree at Christmas 2020 due to Covid-19 restrictions).

General Fund : unrestricted and undesignated monies which may use for any purpose

Designated Funds

Building Fund : monies designated (or redesignated) to be used for roof renewal, improved access etc.

Miscellaneous Bequests : balance of unrestricted bequests set aside to be used at a future date

Joyce Madeley Bequest : unrestricted bequest retained as capital; income used for maintenance

Maintenance : monies set aside for maintenance and minor repairs; receives income from Mary Goodman Memorial Fund and Joyce Madeley Bequest Fund

Printing Fund : monies retained by the St Albans Printing Unit from its income to provide for the purchase of equipment

Refreshment : retained surplus from providing tea, coffee etc. after services

JFC Taylor Bequest : unrestricted bequest designated to Building Fund (mainly in 2019)

Restricted Funds

Birthday Book : birthday donations to be used for purchase of sanctuary items etc.

Charities : monies collected (on an annual basis) to give to external charitable causes

Choir : monies given for the purchase of choir vestments etc.

Church Urban : monies given by the Church Urban Fund for the Near Neighbours project

Community : community enterprise projects; grant from Keble College for a community cafe at Highgate Baptist Church

Digital Media Fund : monies given to provide equipment or software or pay running costs of digital media

Flower : monies given to provide flowers for the church

Floodlight : money for replacement of church floodlights

Foodbank : monies given to provide for a foodbank run from the church

Friends : monies raised by the Friends of St Alban & St Patrick used to support projects in or associated with the church

GPOW VAT Refund Grant Fund : grant monies due/received contra VAT on work to fabric of listed church building

Lecture : monies raised to provide public lectures on theology and church history etc.

National Lottery Heritage Fund : grant money received under grant GP-17-00092 "Revealing St Alban's Hidden History"

NLHF Interest Fund : Interest on NLHF grant money placed on deposit until needed to pay contractor (same restriction)

Music Development : monies given to support the development of music in within the church

Organ : monies given for the restoration, maintenance and enhancement of the church organ

Organists Fund : Monies given to pay organists

Restoration : monies raised, and grants received, for the restoration and enhancement of the church building

Sanctuary : monies raised for the purchase of Sanctuary items; income from the H Lee Sanctuary Reserve Fund

Vicar's Discretionary : Monies used at the sole discretion of the Vicar for charitable purposes within the parish

Walsingham : monies used to fund the annual Parish Pilgrimage to the Shrine of Our Lady at Walsingham

W Box Choral Music : monies left by Wilfred Box and others to maintain choral services in the church; retained as capital with the income used towards employing the Director of Music and other organists

Youth Work : monies for Youth Ministry

Miscellaneous Restricted : miscellaneous funds donated for restricted purposes (See Note 13 for details)

Endowment Funds

Mary Goodman Memorial Fund : a Permanent Endowment made in 1950 by John Goodman in memory of his mother; held by the Diocesan Trustees "upon trust to pay the income to the Vicar and Churchwardens to be applied by them for all or any of the following purposes or such of them as shall be legally charitable namely: (a) as a maintenance fund for the general maintenance and upkeep of the church; (b) for any other church purpose (but not including the augmentation of the Vicar's stipend)". The income is considered to be unrestricted because of (b) and is paid to the Maintenance Fund in accordance with (a).

Henry Lee Sanctuary Reserve : Considered to be an Endowment and is held by the Diocesan Trustees. In accordance with the will of Henry Lee 'the monies to be placed on reserve to pay for the costs of replacing Cassocks, Cottas, and Slippers for Servers or any other Sanctuary requirements as and when required'. The income is restricted and is paid into the Sanctuary Fund



Independent Examiners Reports to the Trustees of St. Albans PCC

I report to the charity trustees on my examination of the consolidated accounts for the year ended 31st December 2020 for the Parochial Church Council of the Ecclesiastical Parish of St. Albans and St. Patrick, Highgate, Birmingham registered charity 1169941.

Responsibilities and the basis of report

As the trustees of the trust you are responsible for the preparation of the accounts of the charity in accordance with the requirements of the charities act 2011 ("the Act") and you have chosen to prepare accounts for the charity. You are satisfied that the accounts of the trust are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the consolidated accounts. I have carried out my examination under section 145 of the 2011 act. In carrying out my examination I have followed the directions given by the charity commission and the section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the consolidated accounts present a true and fair view and my report is limited to those specific matters set out in the independent examiners statement.

Independent examiner's statement

Since the trusts gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants which is one of the listed bodies.

I have completed my examination. I conserve that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records, with respect to the trust, were not kept as required by section 130 of the 2011 act and. with respect to its records were not kept as required by section 386 of the companies act 2006 or
2. The accounts do not accord with those records or
3. The accounts do not comply with the applicable requirements concerning form and content of accounts set out in the Charities Accounts and Reports Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent Examination; or



4. The accounts have not been prepared in accordance with the message and principles of the statement of recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102)]

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Nicholas C. Bonnaud ACMA
Associate Chartered Institute of Management Accountants

17th May 2021